




**Agripolis Campus, TESAF Dept.
Legnaro 2nd October, 2019**

**Welcome to:
The PhD Program
Land, Environment, Resources and Health (LEHR)**


TESAF Dipartimento Territorio e Sistemi Agro-Forestali  Università degli Studi di Padova

 UNIVERSITÀ DEGLI STUDI DI PADOVA

Outline

- The LEHR community
- The LEHR PhD program: general information
- Your rights and your duties
- Learning activities
- Quality assurance
- Other information

(photos for the web site)

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**The LERH community
Administrative and scientific staff**



 TESAF Dipartimento di Scienze e Tecnologie Agro-Forestali  Università degli Studi di Padova

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LERH administrative staff



If you have any administrative problems or issues to discuss, contact:

Antonella Tosatto
Dept. TESAF (3rd floor)
Tel. 049 827 2685
E-mail: antonella.tosatto@unipd.it

Chiara Bagatella (foreign students – Dept.)
Dept. TESAF (2nd floor)
Tel. 049 827 2772
E-mail: chiara.bagatella@unipd.it

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LERH administrative staff



Sonia Miolo (travel reimbursement)
Dept. TESAF (3rd floor)
E-mail: sonia.miolo@unipd.it

Marco Bellonzi (logistics)
Dept. TESAF (2nd floor)
E-mail: marco.bellonzi@unipd.it

Antonio Cecchinato (Computer Services)
Dept. TESAF (2nd floor)
E-mail: antonio.cecchinato@unipd.it

Susanne Kloehn (foreign students - Campus)
Erasmus Office and International Relations
Tel. 049 827 2538
E-mail: erasmus.agripolis@unipd.it






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LERH scientific staff

The Board

Davide Pettenella (Coordinator)

Marco Borga (Vice-coordinator)

Marco Carrer,
Andrea Curioni,
Stefano Grigolato
(other members)














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The LERH scientific staff

Council Members	Lucio Montecchio
Vasco Boatto	Gabriella Pasini
Raffaele Cavalli	Giai Petit
Marco Carrer	Lorenzo Picco
Giancarlo Dalla Fontana	Francesco Pirotti
Vincenzo D'Agostino	Elena Pisani
Edi Defrancesco	Mario Pividori
Riccardo Flamini	Luca Rossetto
Dario Friso	Luigi Sartori
Luigi Galletto	Laura Secco
Paola Gatto	Paolo Semenzato
Rossella Ghisi	Tommaso Sitzia
Stefano Grigolato	Gianluca Stefani
Alberto Guarnieri	Paolo Tarolli
Emanuele Lingua	Tiziano Tempesta
Mario Lenzi	Mara Thiene
Giovanna Lomolino	Samuele Trestini
Matteo Marangon	Antonio Vettore
Lorenzo Marchi	Simone Vincenzi
Mauro Masiero	Augusto Zanella


TESAF Dipartimento Territorio e Sistemi Agro-Forestali  Dipartimento di Scienze Agrarie, Forestali e Alimentari




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... and now it is your turn!

- Introduce yourselves
- Describe your field of expertise
- Describe your draft research project idea
- If you were an animal, which one?

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The students of the XXXIV batch

1	ELENA	ANDRIOLLO
2	MARCO	BENETTI
3	ALBERTO	CADEI
4	MAXIMILIANO	COSTA
5	VIOLA	DI CORI
6	GIOVANNI	FERRARI
7	DOMENICO	GIORA
8	DAVIDE	MARANGON
9	LUCA	MAURI
10	AURELIO	PADOVEZI
11	GIACOMO	PELLEGRINI
12	FEDERICA	ROMAGNOLI
13	DARIO	ZAMBONINI
14	CHEN	XUEWE

- Introduce yourselves
- Describe your field of expertise
- Describe your draft research project idea
- If you were an animal, which one?



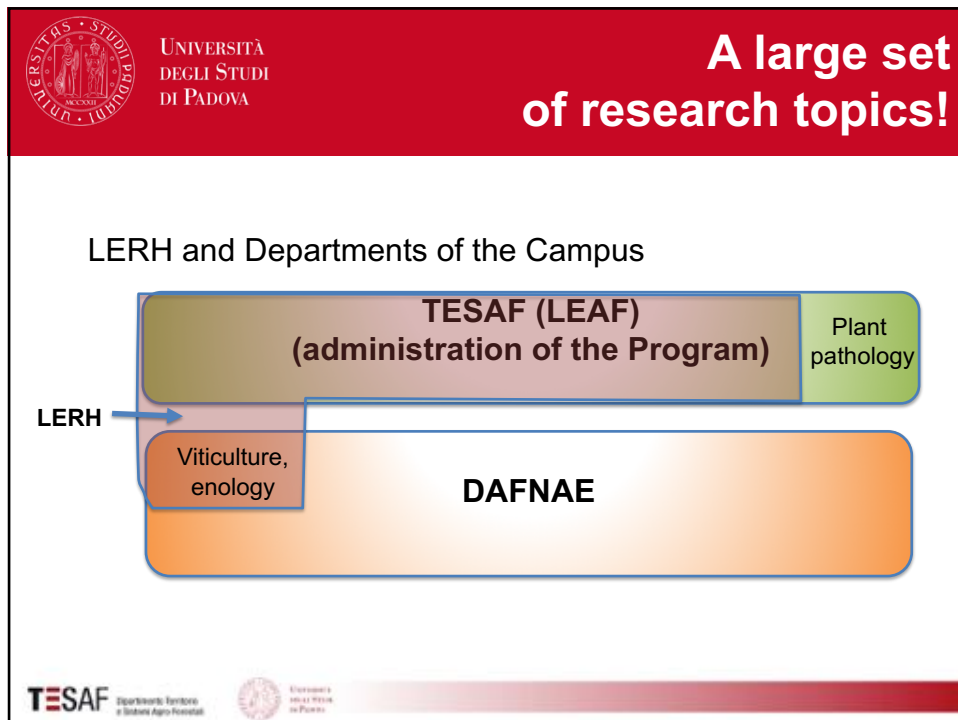
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The LERH PhD program: general information

**Footnote: Thanks to Nicole from U. Joseph Fourier

WWW.PHDCOMICS.COM







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Our principles for effective teaching and supervising

- Establish clear goals and learning outcomes
- Generate interest & provide explanation
- Active engagement of students
- Help you learn to learn
- Concern & respect for students & your learning
- Provide appropriate assessment & feedback



 Department Territory
of Sciences Agro-Forestal  Università
degli Studi
di Padova




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PhD program activities: Main focus

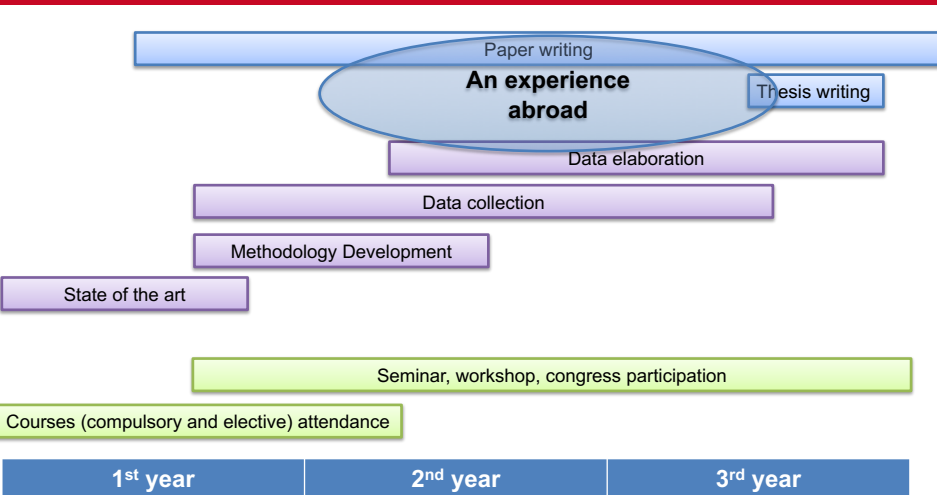
- **Main focus of your work in the 3 years** (beside attending your learning activities, participating to events, networking, ...):
 - 1st year: the **state of art** in the research topic you have selected, define the methodological approach(es) (start data collection?)
 - 2nd year: the **methodological approach(es) is verified** ← a period abroad in a leading research institution; field data collection; **data collection**
 - 3rd year: data collection (?!); **research results elaboration** and thesis writing








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Main activities Time schedule





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PhD program procedures: reporting

Written documents:

- **Beginning 1st year** (3 months time from the start; **deadline: 18th Dec**): your [PhD student Research and Learning Program](#)
- At the **end of each year** you have to present a **written report** approved by your supervisor, that will be also orally presented and formally approved by the PhD Council
- The **thesis**

The **templates** for the Research and Learning Program and for Reports are available on the LERH web site ([Documents](#))

Oral presentations:

- At the **end of each year: a summary of your activities** presented to the PhD Council
- (take advantage of every other event: LERH internal meetings and seminars, workshops, ...)





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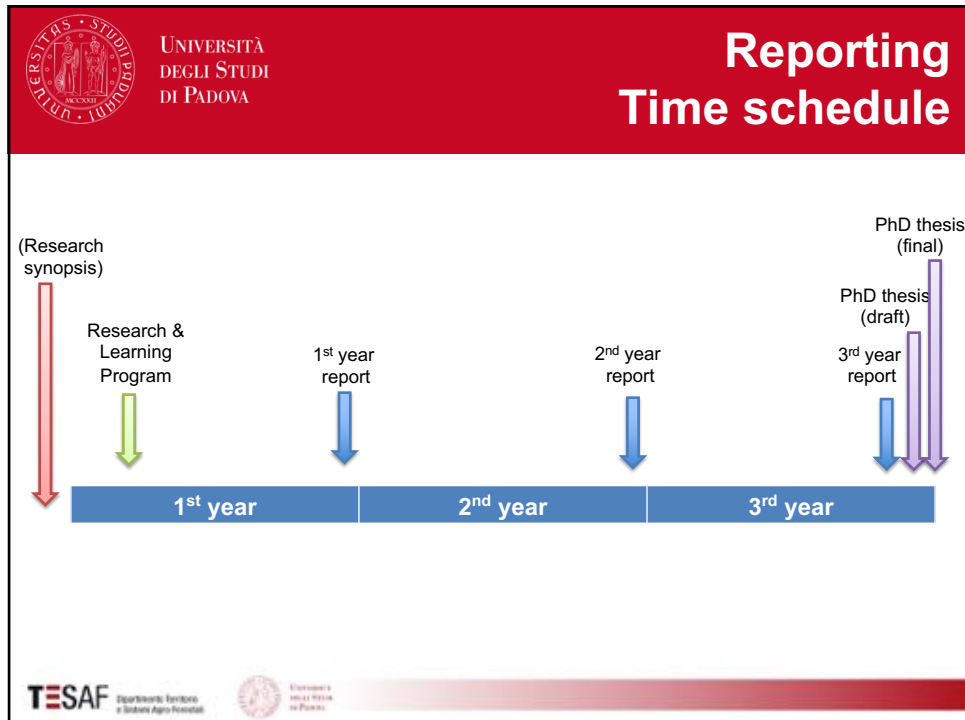
PhD program procedures: first step

The [Learning and Research Program](#) for the 3 years, agreed with your supervisor, has to be presented and formally approved by the PhD Council; you will receive a request in 2 months time.

The plan will describe:

- a. Your provisional **research project**
- b. Your individual **learning program**





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Reporting Web facilities

Students' reports (**Research & Learning Program** and the **3 Annual Reports**) have to be upload, with the signature of the supervisor, in the **OwnCloud** Dept. service.

Mrs. Antonella will provide the pw and instructions on how to us the service.

The **thesis** will be also upload on a web-service (a different one)

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**Your rights,
Your duties**



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Your rights

- You have the right to carry on **independent, supervised advanced research**; you have at least **one supervisor** for your thesis work from the PhD program (other, also external, co-supervisors are welcome)
- You have the right to a **working position** with full access to the **research facilities**
- You are strongly recommended to have **an experience abroad** (6 months minimum - a right but also a duty!), normally starting from the 2nd year; for your staying abroad you have a (limited) extra compensation. **Until 6 months** of staying you need an authorisation by the coordinator (see the [form](#) here), for **more than 6 months** the request form must be presented to the Program Council; the request should be presented **before you leave Padova**, attaching a request letter by the supervisor and the letter of acceptance by the foreign institution
- You can access all the **services ordinarily provided to the UNIPD students** (housing and canteen, sport facilities, health care, psychological support, ombudsman, ...).

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Your Services

- Welcome Desk
- International Relations Office, IRO
- Buddy Service, Coaching and Counselling
- University Language Centre, CLA
- Accommodation Office (SASSA), ESU
- Reception Service for Foreign Guests (SAOS)

- Concertus Musicus Patavinus
- University Sports Centre, CUS
- Disability & Dyslexia Service
- Erasmus Student Network, ESN



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Your services


**Special psychological support services
(SAP: Servizio Aiuto Psicologico):**

3 types of services, also in English (not the web site, unfortunately)

See page <https://www.unipd.it/servizi-aiuto-psicologico>

via Sant'Eufemia 13 - Padova
tel. 049.8278457
email: sap@unipd.it


 




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Your rights

- If you have a **normal grant** given by the University, you have the right to a gross salary of **€ 15,343 per year** (take into consideration that you have anyway to pay an **enrolment fee of 185 €**)
- **Special PhD grants** are given in connections to various agreements with external institutions (CARPARO, CSC, CAPES/CNPq, ...)
- A number of PhD **students without grant** are also admitted to Doctoral Courses. Those students may either receive a grant by a third-party institution or being working students.
- **All 2nd and 3rd PhD students** (with flexible arrangements also for the 1st year students) with a normal grant from the University are granted with **1,500 € annual payment for covering their participation costs to congress, seminars, stages, ...** Research costs for their activities are normally agreed with and paid by their supervisor(s).


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Internal rules for travel cost reimbursement

- **External activities:** fill out the [Travel reimbursement form](#) (an on line version is available) and give it to the secretary office of the Department **before each external activity**: mandatory for insurance and to have your money back!
- **Department cars:** fill out the **authorisation form** that will be valid until you are in the PhD Course; each time you need to use a car, it has to be **requested by your supervisor**
- If the Department's cars are not available **you can use your own car** (authorisation required)
- If an external activity has to be refunded on **PhD Program funds** you must attach a request signed by your supervisor; if it has to be paid on **supervisor's research funds** your request form must indicate which fund has to be charged


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Your representatives

- You have the **right of being represented** in the Council meetings
- **7 representatives** are **elected** by the enrolled students + **2 representatives** at the TESAF Dept. Board.
- In few weeks you will be asked to substitute 3 representatives in the PhD Council


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Your duties

- Your main duty is to **produce good pieces of scientific research** (i.e. publications in peer review journals) in the field of science you have agreed with your supervisor and that has been approved by the PhD Program
- You will **work full time** at the Program. Your physical presence at the university is requested
- You must **remain at the academic siege** at each stage of your Learning program **in the 1st year**
- You have to prove your scientific productivity **updating your profile in the web site IRIS** (Padua Research Archive) www.research.unipd.it. Instructions on how to create and update your profile are in the **Handbook**

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Learning activities



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Learning activities

- **Compulsory courses** of the 1st year
- **Eligible courses** agreed with your supervisor
 - Those proposed by the 4 Schools
 - Individual learning activities At LERH **no less than 20 ECTS** in the 1st year are requested
- Internal seminars, workshops, conferences, ... Your 3-years learning and research program should be approved by your PhD Council

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Courses of the 1st year

A. Compulsory activities

B. Soft skills: research organization and communication

C. Research quantitative methods

[A short look at the courses](#)
(the link is in the LERH page on [Teaching](#))

For participating to the courses:


- **Enrol** (you will receive an invitation by Mrs Antonella)
- **Sign** your list of attendance (**min. 70% of the hours**)
- **Evaluate** the course (see the [form](#))
- **Pass** a final assessment

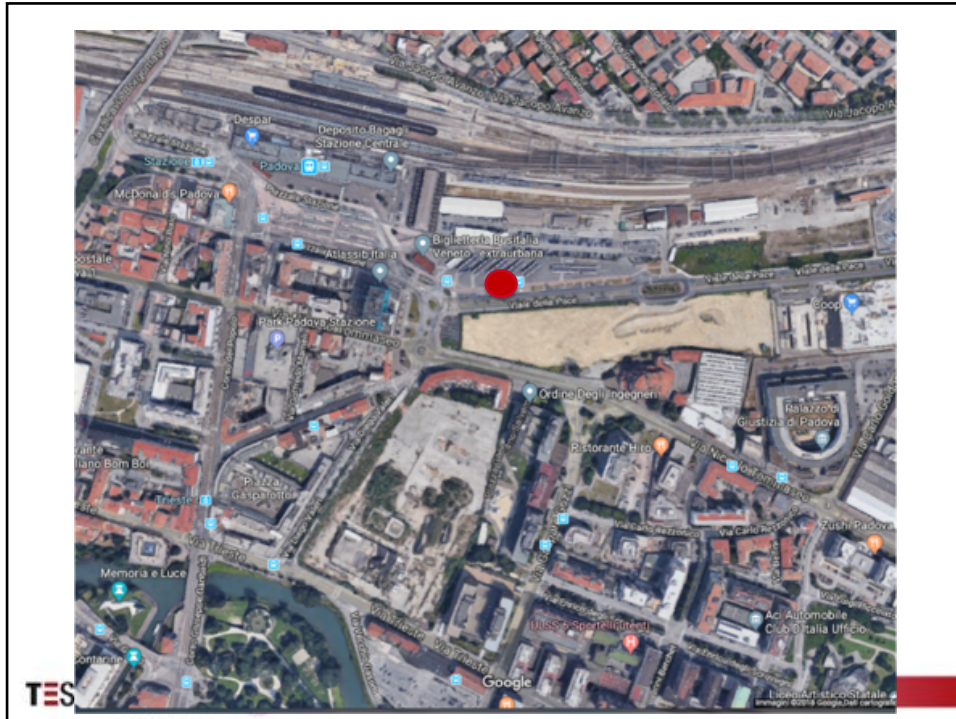



On Monday

Davide Pettenella: +39 331 6207643

Laura Secco: +39 331 1720272





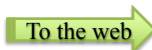
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Health & Safety

You will have to attend a on line course on Health and Safety rules. The course is at the moment in Italian, but an English version will be prepared soon.

Have a look to the documents (some in English) available in:

<http://intra.tesaf.unipd.it/sicurezza/pag4.asp>



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DEP. OF LAND ENVIRONMENT AGRICULTURE AND FORESTRY

HEALTH AND SAFETY AT WORK

TESAF

Home L.E.A.F. UNIPD

Guidance for students/visitors who don't speak Italian (If you speak Italian, please refer to this link)

The health and safety of everyone is a major priority. Here are some important things to remember before starting your activity:

A) never stop to follow the rules and the guidelines (point 1, 2 and 3) during your stay with us:

1. [Laboratory safety rules](#) (A laboratory is a place, building or part of a building used for scientific activities that may be hazardous.)
2. [Safety guidelines in outdoor education and research activities](#)
3. [Emergency guidelines](#)

B) fill in:

4. [Safety rules receipt](#) (download the pdf and complete it with Acrobat Reader for your supervisor)
5. [Registration form of students and their risk activities](#) (Please fill in the form; you will receive it in pdf format by email. Print it, get your supervisor to sign the document and consign it to Mrs Alessandra Carraro, 3d floor).

The purpose of the registration form (point 5) is to ensure the identification, assessment and control of risks associated with the activities carried out in the Department or in the field. Depending on the risks of your activities, it is possible our Office of health calls you for a blood analysis and a general check-up, to verify if you are adequate for a specific risk activity.

Who works in the Department should follow an appropriate induction programme (by online learning courses), but at the moment it is provided only for people that speak Italian (if you speak Italian please refer to this link).


If you need help/information, or you cannot find what you are looking for please contact alice.carraro@unipd.it or the phone number 2699.

Work responsibly and if you feel that you cannot do a job safely, don't do it and let your supervisor know about any problem.



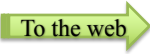
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AGRICOLTURA E FORESTALITÀ




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Teaching material: The Moodle platform

<https://elearning.unipd.it/scuolaamv/>






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Quality assurance



TESAF Dipartimento Territoriale di Scienze Agrarie, Forestali e Ambientali



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Quality Assurance Our tools

Teachers' evaluation:

- At the **end of each year**, the main **supervisor** will fill and evaluation form
- The **LERH Council** every year will make an evaluation of your work based on your **report, your presentation and the evaluation** of the supervisor(s)
- The **thesis** is evaluated by the supervisor(s), is approved by the Council, two external reviewers, and finally evaluated by an external commission

Be aware that the best evaluation of your work will be done through the **publication of your research results** in peer review journals.

Also very useful will be the comments and suggestions you may receive after the presentation of your work in **internal seminars** and **external events**.







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Quality Assurance Your tools

Your evaluations:

- After each course (see the evaluation [form](#) available in the web site)
- In the [Annual report](#) (Ch. 4: "Self- evaluation of the year: problems and positive experiences encountered during the year, delays (and reasons) in the time schedule, supervisor(s) support, quality of the services provided by the PhD Program. Suggestions for improvements")
- Any informal criticism or suggestion you want to express to the LERH staff (also through the students' representatives)
 - Some examples: the courses on GIS or the Python programming language, the shower, the lunch room, ... we are pleased to hear from you, ... but we don't have always the answers!



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Quality Assurance related matters: awards

Of course all initiatives that can give relevance to your work (i.e. to the LERH program) are mostly welcome!

SISEF Awards: Complimenti alla dott. Prendin per il miglior poster alla SISEF

Complimenti alla dott. *Angela Luisa Prendin* vincitrice del premio Bagnanesi per il miglior poster al Congresso Nazionale SISEF, Firenze, 15-18 Settembre 2015.

WOOD ANATOMICAL RESPONSES TO LONG-TERM CO2 ENRICHMENT AND SOIL WARMING IN LARIX DECIDUA TREE LINE TREES -
A.L. Prendin, P. Fonti, G. von Arx, C. Röcher, M.A. Dawes and G. Peñal









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Quality Assurance related matters

A critical point for your performance: the relationship with your supervisor (principal investigator)







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The relationship with your tutor


- **You are free to select your supervisor(s):** the main supervisor should be a member of the PhD Program Council
- The Council will officially approve your main supervisor

... and if you have problems with your supervisor?
Contact:


- the PhD program Board
- the students' representatives



... the supervisor can be changed, if there are good reasons for this "divorce"!


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Other information



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www.tesaf.unipd.it/en/research/doctoral-degrees-phd-lerh-program

TESAF DEPARTMENT OF LAND, ENVIRONMENT, AGRICULTURE AND FORESTRY

DEPARTMENT COURSES **RESEARCH** SERVICES DISCOVERING PADOVA INTERNATIONAL AREA

Home > Research > PhD LERH Program

LERH Land Environment Resources and Health PhD Program

Doctoral Degrees - PhD LERH Program

- About LERH
- Governance
- Teachers and students
- Priority research topics
- How to apply
- Teaching
- Documents
- Links

PHD LERH Program

- About the PhD Program
- LERH
- Governance
- Teachers and students
- Priority research topics
- How to apply
- Teaching
- Documents
- Links
- Research groups
- Research centers

On-line resources

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Schools Departments Libraries Contacts IT EN

UNIVERSITY COURSES RESEARCH SERVICES DISCOVERING PADOVA INTERNATIONAL AREA

Marie Curie Fellowship Programme
 The Piscopia call is on line
 Deadline: November 22, 2013

COURSES HELD IN ENGLISH
 English language courses for Italian and international students

TIME TO APPLY FOR A.Y. 2013-14 COURSES
 How to apply for first, single and second cycle degrees

STUDYING IN PADOVA

- How to apply
- Courses

TEACHING AND RESEARCH

- Welcome Desk
- Language courses for Scholars
- Entry procedures, visas and residence permits
- International Mobility - Scholars
- Key Academic Dates

BUSINESS AND NETWORKING

- Research highlights
- Interaction with work environment
- Funding Research
- Professional and Continuing Education
- Patents

LEARN ITALIAN AT CLA
 Italian language courses for international students and scholars

VISITING THE UNIVERSITY
 Discover the historical heart of the University of Padova

www.unipd.it/en/

Study in Italy

<http://www.study-in-italy.it>

Home • Study in Italy •

Study in Italy

Italian Higher Education for International Students

Home - Higher Education - Studying in Italy - Course search
About Italy - Living in Italy

Practical information

Academic Calendar

The academic year in Italy is made up of two semesters. The first semester starts in September/October and ends in January/February. The second semester starts in February and ends in July. The actual start and finish dates will vary in the different universities but each semester lasts around 20 weeks and is made up of a teaching period lasting around 14 weeks and an exam period lasting around 6 weeks.

Teaching and learning

Most teaching still takes place in large lecture halls but this will depend very much on the single course of study. Students are also expected to carry out a considerable amount of self study outside the classroom in order to prepare for exams.

Assessment

Exams are held after the teaching period and are mainly oral exams although some courses will have written tests taking place during the semester or before the oral exam. Each exam will have a number of dates offered during the exam period and students can choose which date they wish to take the exams. They are also entitled to turn down a mark and take the exam again if they are not satisfied with the result. Rules apply as to how often a student can take an exam within an examination period.

Grading systems

Examinations are graded according to a scale ranging from 0 to 30, with 18 as a pass mark. A "cum laude" may be added to the highest grade (30; 30 e lode) as a mention of special distinction. All examination results are used to calculate the overall degree mark on a scale of 0 - 110. The final result is based on exam results plus the presentation of a project or dissertation in front of a Board of Examiners. The pass mark is 66 and

Admission to degree programmes

Enrollment in degree programmes

Admission to and enrollment in single courses

Information

Information sources

Attachment

Practical Information

Practical information

Fees and costs

Scholarship and Financial Aid

Exchange programmes

Student life

Learning Italian

Università degli Studi di Padova

More specific issues

LIFE IN SCIENCE, RESEARCH AND HEALTH

CONTACTS:

Arianna Tesaf
Tel. 049 8272960
arianna.tesaf@unipd.it

Ivana Diomede
Tel. 049 8272984
ivana.diomede@unipd.it

Sara Zuppon
Tel. 049 8272983
sara.zuppon@unipd.it

UNIVERSITÀ DEGLI STUDI DI PADOVA

DOCTORAL COURSE
Life Environment Resources and Health (S.E.R.H.)

UNIVERSITÀ DEGLI STUDI DI PADOVA

WELCOME KIT

HANDBOOK FOR THE STUDENTS OF THE LERH PHD COURSE

WELCOMING

All the PhD students working at the LEAF Department have to contact: **Marco Belmonti** Tel. 049 8272990 marco.belmonti@unipd.it who is in charge of working spaces, access to the building and web services. All the PhD students have to respect the Department Health and Safety Rules (see: www.leaf.unipd.it/doc/research/doctore-degrees-phd-lerh-program/documents/)

ACADEMIC TRANSCRIPT

Your transcript will be given to the student by the Administration according to the University schedule. The student should then fill in the information: the PhD research topic, completed courses and seminars (signed by the teacher who held the course or the supervisor) and, at the end of the third year, the Scientific Coordinator of the course.

CAFETERIA

To access the cafeteria, the student needs a badge that will be given together with the academic transcript, while waiting for the badge, each student can send a request to formazione.riicerca@unipd.it to get temporary access to the service.

WEBMAIL

The University activates an email address for each PhD student at the moment of enrolling.

LEGALITY & HOUSING		
OBJECT	DESCRIPTION	CONTACTS
Accommodation	If you wish to book a room at University Halls of residence, please contact the Accommodation service of the University of Padova. We suggest you to get an accommodation in Padova center rather than in outskirts, because of better the quality and more cultural activities.	SAESA Service SAESA@unipd.it
Doctor and hospital	For emergency call 112. During the night, on Saturday afternoons and holidays, or in an emergency, call 112 or Guardia Medica Int. 049 880 8822, or go to the nearest hospital. To book a visit in a hospital: - via Sallustiana 2, tel. 049 8272583 - U.S.S. in via degli Scrovegni 14, tel. 049 8214195	
Emergency service	Contact our Emergency Service for further information.	Susan Wilson susan.wilson@unipd.it 049 8272984 ehs@unipd.it
Insurance	Please visit the following website: The insurance covers accidents occurred during the student's stay that can be physically proved and documented.	assunzione@unipd.it SAESA Office saesa@unipd.it
Residence permit	If you are a non-European Union citizen and your stay in Italy will be longer than 90 days, you will need a residence permit ("Permesso di soggiorno") issued by the Immigration Police ("Questura"). The University is providing a special assistance service for obtaining the permit: the SAESA. The residence permit application procedure needs to start within 8 working days after your arrival in Italy.	
VISA	Before your arrival to Italy and if you are a non-European Union citizen, you need a visa to enter Italy. You can find all necessary information about the application for a visa on the web site: www.esteri.it/Ministero/ITA_00_000	International Relations Office Tel: +39 049827 3087

<http://www.tesaf.unipd.it/en/research/doctoral-degrees-phd-lerh-program/documents>

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Enjoy your PhD experience!



Enjoy your PhD experience!

Join at Kahoot
<https://kahoot.it/>
and enter the Game PIN