



## Template for the 2<sup>nd</sup> year report

PhD students enrolled in the 2<sup>nd</sup> year must submit an annual report on their scientific, learning and networking activities.

Before the submission, the report must be checked and signed by the student's main supervisor and returned to the Course PhD Office for approval by the PhD Program Council to allow the promotion to the 3<sup>th</sup> year.

WARNING: keep your personal IRIS (Padua Research Archive) updated.

### REPORT STRUCTURE

#### Summary (max 1 page)

#### 1. Learning and networking activities (1-3 pages)

##### 1.1 Learning activities

1.2 Participation to national or international conferences, seminars, workshops; training programs, stages, short term scientific missions and contacted organizations and persons

1.3 Teaching activities: delivering of lessons and seminars, assistance in field trips and training activities; support in Bachelor and MSc thesis supervision

#### 2. Research progresses (with reference to the 1<sup>st</sup> year Report)

2.1 Description of the selected methodology, materials and applied methods, experimental sites or areas, laboratory activities, etc. (10-20 pages)

2.2 Data collection (5-10 pages)

2.3 Preliminary analysis and processing of collected data, first comments on results (5-10 pages).

3. **Research outcomes:** scientific papers and/or memories submitted for publication, accepted or published; oral presentations to scientific events; posters, etc. (1 page)

4. **Self-evaluation of the 2<sup>nd</sup> year:** problems and positive experiences encountered during the 2<sup>nd</sup> year, delays (and reasons) in the time schedule, supervisor(s) and assigned tutors support, quality of the services provided by the PhD Program. Suggestions for improvements (1-2 pages)

5. **Scheduled 3<sup>rd</sup> year research activities:** learning, networking and research activities planned for the 3<sup>rd</sup> year, including field and/or laboratory data collection, use or development of models and software needed to achieve the research objectives, international mobility programs, strategy and timeline for submission, potential risks and limitations, ethical issues, etc. (2-3 pages).

## Notes

The **contents** should be a logical continuation of the previous year report.

It is no longer necessary: a) to highlight the insights and bibliographic searches on the thesis topic (a collection of the existing literature on the subject); b) to describe in details the research background and justification and the objectives of the thesis.

The report should rather be focused on the definition of the materials and the methods and the advancements in the development of the theoretical frame, in data collection and other experimental activities (field and/or lab activities). Thus the report should highlight the study area and experimental sites, the research field and/or laboratory tests, the models and software defined and tested to achieve the objectives of the thesis and a first critical analysis of results.

Normally a good description of the aspects related to “Materials and methods” and the “Processing and analysis of results” on the selected research topic will represent the central components of the final thesis.

The PhD Members Council highly recommends - both to thesis supervisors and PhD students - to focus primarily on these points in the preparation of the 2<sup>nd</sup> year final report.

Required **length**: minimum 25 pages, maximum 50 pages.

The report has to include a **cover** indicating:

- University, Department
- Doctoral School in L.E.R.H
- Thesis title and theme agreed with the supervisor
- 2<sup>nd</sup> year report
- Full name of the student
- Full name of the supervisor (s)
- Date and place of issue